

## The Lincoln Park Performing Arts Charter School Regular Board of Directors Meeting - Minutes

September 12, 2022

The Regular Meeting of the Directors of Lincoln Park Performing Arts Charter School convened at 5:30 P.M. on Monday September 12, 2022 in Alumni Hall.

### **BOARD MEMBERS:**

Mr. Vince Trombetta	Present	Mr. Scott Portonova	Present
Mrs. Betty Douglas	Absent	Ms. Sonsheehray Robinson	Present
Mr. Philip Orend	Present	Mr. Bill Oslick	Present
Dr. Rachel Book	Present		

### **OTHERS PRESENT:**

Mr. P. K. Poling, CEO; Shon Worner, Attorney

## AGENDA

### **MINUTES:**

### **AGENDA:**

### **PUBLIC COMMENTS:**

### **SOLICITOR'S REPORT:**

### **COMMITTEE REPORTS:**

### **EXECUTIVE SESSION:**

- Time In: 5:35p.m. **Motion by:** Phil Orend, **Second by:** Bill Oslick; All in favor – 5 yes, 1 absent, 1 abstain
- Time Out: 5:51p.m. **Motion by:** Phil Orend, **Second by:** Vince Trombetta; All in favor – 5 yes, 1 absent, 1 abstain
- Reason: Property & Legal

### **FINANCE/BUDGET:**

**(Chair) Phil Orend/ Sonsheehray Robinson/ Vacant**

Shannon Welsh discussed Financial Comments.

1. I make a motion for the Board to approve the Lincoln Park Performing Arts Charter School's revised list of invoices paid in July, 2022 from the following funds:

- Cafeteria: \$682,596.93
- Activity: \$1,885.23

**Motion by:** Scott Portonova; **Second by:** Vince Trombetta; All in favor – 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)

2. I make a motion for the Board to approve the total disbursements to Lincoln Learning Solutions for the month of July in the amount of \$12,035.00. **Motion by:** Scott Portonova; **Second by:** Sonsheehray Robinson; **All in favor** – 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)
3. I make a motion for the Board to approve PDE 418 forms for the Main Building and Alumni Hall. **Motion by:** Scott Portonova; **Second by:** Bill Oslick; **All in favor** – 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)
4. I make a motion for the Board to approve for the administration to pursue a financing package for Alumni Hall with Peoples Security Bank & Trust. **Motion by:** Scott Portonova; **Second by:** Sonsheehray Robinson; **All in favor** – 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)

#### **ATHLETICS:**

**(Chair) Scott Portonova**

#### **BUILDINGS & GROUNDS:**

**(Chair) Scott Portonova/Phil Orend**

1. I make a motion for the Board to approve a construction management agreement with Castlebrook Development Group, LLC, subject to final negotiation and review by the LPPACS Solicitor. **Motion by:** Scott Portonova; **Second by:** Phil Orend; **All in favor** – 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)

#### **EDUCATION/CURRICULUM INSTRUCTION:**

**(Chair) Vacant/ Phil Orend**

#### **EDUCATIONAL/ ARTS INSTRUCTION:**

**(Chair) Betty Douglas /Sonsheehray Robinson**

#### **LEGISLATIVE:**

**(Chair) Vacant / Scott Portonova/Shon Worner**

#### **NOMINATING:**

**(Chair) Sonsheehray Robinson**

#### **NUTRITION/ FOOD SERVICE:**

**(Chair) Sonsheehray Robinson / Betty Douglas/Phillip Balestrieri**

#### **PERSONNEL:**

**(Chair) Phil Orend /Scott Portonova**

1. I make a motion for the Board to approve Brian Burkhardt as a substitute teacher at a rate of \$125.00 per day. **Motion by:** Scott Portonova; **Second by:** Sonsheehray Robinson; **All in favor** – 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)
2. I make a motion for the Board to approve Michael (Tobin) Bieselee as a substitute teacher at a rate of \$125.00 per day. **Motion by:** Scott Portonova; **Second by:** Vince Trombetta; **All in favor** – 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)
3. I make a motion for the Board to approve the job description and job posting for a building and grounds supervisor (pending legal review). **Motion by:** Scott Portonova; **Second by:** Sonsheehray Robinson; **All in favor**– 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)
4. I make a motion for the Board to approve a \$500.00 stipend for enrollment activities for all LPPACS fulltime and hourly employees. **Motion by:** Scott Portonova; **Second by:** Bill Oslick; **All in favor**– 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)
5. I make a motion to amend the agenda to include the following motion regarding the loan counsel. **Motion by:** Scott Portonova; **Second by:** Vince Trombetta; **All in favor**– 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)
6. I make a motion to approve engagement of Buchannan Ingersoll, P.C. subject to final negotiations and review by solicitor, pursuant to terms of engagement letter dated 9/12/2022 in an amount not to exceed \$25,000 plus expenses. **Motion by:** Scott Portonova; **Second by:** Sonsheehray Robinson; **All in favor**– 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)

#### **POLICY & PLANNING/SAFETY:**

**(Chair)Phil Orend /Vacant**

#### **PUPIL SERVICES/STUDENT ACTIVITIES:**

**(Chair)Phil Orend /Vacant**

#### **TRANSPORTATION:**

**(Chair)Vacant / Phil Orend / Rhodes Transit Representative – Bob Rhodes**

1. I make a motion for the Board to ratify the Agreement for Transportation Services with MIT Charter School for the 2022-2023 school year. **Motion by:** Phil Orend; **Second by:** Scott Portonova; **All in favor**– 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)

#### **ADMINISTRATION AND STAFF REPORTS**

##### **CEO**

**Mr. P. K. Poling**

##### **PRINCIPAL: Roylin Petties**

#### **OLD BUSINESS:**

**NEW BUSINESS:**

1. I make a motion for the Board to approve a budget of no more than \$30,000.00 for the administration to develop and implement a billboard as campaign for the upcoming enrollment season. **Motion by:** Sonsheehray Robinson; **Second by:** Bill Oslick; **All in favor**– 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)

**BOARD MEMBER COMMENTS:****ADJOURNMENT:**

The next Regular Lincoln Park Performing Arts Charter School Board Meeting is scheduled for Monday, October 10, 2022. The work session will begin at 5:00PM and the Regular Meeting will begin at 5:30PM. The meeting will be located in Alumni Hall.

1. Recommend the Board approval to adjourn. **Motion by:** Phil Orend; **Second by:** Bill Oslick; **All in favor**– 5 yes, 1 absent, 1 abstain (Rachel Book, due to not being sworn in at the time)

**ADDITIONAL INFORMATION:**

**Staff Present:** P.K. Poling, Shakelia McCauley, Tonya Milsom, Shannon Welsh, Mike Bariski, Dr. Mick

**Observers:** Shon Worner (**Attorney**), Officer Kate Kelly, John (PSB&T)

*Agenda submitted by Shakelia McCauley, Board Secretary*